



office SOLUTIONS
office DEALER

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May 17, 2002

Mr. Reed Allan Melnick
Nevill Business Machines, Inc.
4103 Billy Mitchell
Addison, TX 75001

Dear Reed:

Congratulations! The staff of *OfficeDEALER* magazine has selected your company as an Elite Dealer Award winner for 2002. This award is our tribute to the top office equipment, office products, and office furniture dealers in the country and these awards will be featured in the July/August issue of *OfficeDEALER*. Your company was selected from the many nominations received from manufacturers, independent dealers and other industry insiders.

In recognition of your achievements, you'll be receiving several items. These include an award plaque, extra copies of the July/August issue of *OfficeDEALER*, a sample press release to help you gain additional exposure for your company in your local community, and a page of camera-ready art that includes the Elite Dealer Award logo. You will receive these items after the July/August issue is printed in early August. If the company name above is not listed as you would prefer it to appear on the award plaque, or if the recipient of this letter is not the person to whom the official congratulatory letter should be addressed, please contact Debbie Hooker by May 30.

In the meantime, if you have not already sent a photo of your business, employees, corporate officers, etc., we would like one to include along with the write up about your company. We also invite you to send a copy of your business card or some other version of a camera-ready logo for possible use. **We must receive photos no later than Monday, June 10.**

We prefer color photos, but will accept black & white submissions. Please send prints, slides, or transparencies to: Debbie Hooker, Elite Dealer Awards, 252 N. Main Street, Suite 200, Mt. Airy, NC 27030. We are unable to reprint photos from brochures, Polaroid prints, or ink-jet prints. Digital photos should be sent to dhooker@os-od.com and must be at least 300 dpi in JPEG, EPS, or TIF format. **Please send a caption identifying the photo.** If you have questions about our minimum photo requirements, please call.

Again, congratulations from all of us at *OfficeDEALER* magazine on receiving this prestigious recognition as an Elite Dealer! If you have any questions, please contact Debbie Hooker at 336/783-0000 or via e-mail at dhooker@os-od.com.

Sincerely,

A handwritten signature in black ink that reads "Edwin Powell".

Edwin Powell
Managing Editor